



Request for Proposal

Organics Management



INTRODUCTION:

In 2017, Council for the Town of Vermilion started an integrated waste management program to increase the diversion rate of residential waste from 24% to 50% by 2020.

To achieve the diversion goal of 50%, Council is interested in starting a curb side organics collection program (bi-weekly in the winter/weekly in the summer) which will be operated by the Town of Vermilion and hauled to a proposed Town-owned compost pad located 1.5 km north of Vermilion.



SCOPE OF WORK:

The Town of Vermilion is looking for a contractor to manage and process the organic waste into reusable compost material. An estimated 897 tonnes of organic material will be hauled to the proposed compost pad each year. Proponents will need to identify the requirements needed for a compost pad, the costs associated and how those costs can be recovered through the tonnage.

Proponents shall describe the process for treatment and the quality and type of finished materials available after treatment. It is the Proponent's responsibility to demonstrate that they possess the required knowledge, understanding, equipment, and capacity to carry out the service as outlined in this RFP and Alberta Environment requirements.

In addition to the municipal residential waste, the Town may also allow the importation of organics, bio-solids, and food waste from commercial businesses and neighbouring communities.

The new organics program is scheduled to start in the spring of 2019, the Town is considering a five year term contract, subject to a performance review after the first year.



SUBMISSION REQUIREMENTS:

Submit sealed RFP's: "Organics Management"
Mailing Address: Town of Vermilion
5021-49 Avenue
Vermilion, AB T9X 1X1
Inquiries/Questions: Derek Young
Director of Infrastructure & Planning Services
780-581-2421
transportation@vermilion.ca

It is the bidder's responsibility to clarify interpretation of any item of the specifications or other documentation before the closing date.

Proponents are encouraged to arrange to visit the site to help prepare their proposal. A tour of the site will be scheduled for Friday, January 11, 2019 from 1:30 pm to 2:30 pm for Proponents that are interested.

Closing Date & Time: Proposal submissions will be received until 3:00 pm, local time, Friday, January 25, 2019.

Proposals may be delivered to Reception by hand, courier, mail or email. No faxed Proposals will be accepted by the Town. Late submissions will not be considered.

It is the Proponent's sole responsibility to ensure its Proposal is received at the address or email set out above by the Closing Time. For practical purposes, submissions received after the closing deadline will not be considered.

PROCEDURAL RULES:

All costs related to the preparation of the proposal and any related activities are the sole responsibility of the Proponent.

This RFP is not a legally binding process and does not create any Contract obligations under tendering law. Town of Vermilion reserves the right to reject any or all Proposals or to accept the Proposal deemed to be most favorable to the Town of Vermilion. By responding to this RFP, each proponent expressly agrees that no contract of any kind is formed under, or arises from this RFP and that no legal obligations as between any one or more of the proponents and the Town of Vermilion will arise.

The Town of Vermilion will be entitled to retain all RFP submissions received without pay or compensation. Respondents are asked to mark sections or pages of their submission that are considered proprietary or commercially sensitive, in order for The Town to protect this information during the concurrent dialogue process.

